IOWA | Department of Education

Know Your Numbers: Administration and Finance

Learning Objectives:

- Increase knowledge of resource management requirements in school nutrition programs.
- Build an understanding of school nutrition procurement and Buy American requirements.
- Learn how to prepare for an Administrative Review OR practice food safety/HACCP monitoring.

Agenda, Wed. Aug. 12:		Presenters:
8 a.m.	Welcome, Bureau Update, & Update on Civil Rights	Kala Shipley and Patti Harding Bureau of Nutrition and Health Services
8:45 a.m.	Know Your Numbers: Resource Management Requirements • Nonprofit food service • Paid Lunch Equity (PLE) • Revenue from Nonprogram Foods • Indirect Costs	Dee Murphy and Shelly Mohr School Nutrition Consultants
10:30 a.m.	Break	
10:45 a.m.	USDA Foods, Use it or Lose it	Sarah White, USDA Foods Consultant
11:15 a.m.	Buy American Provision	Keerti Patel, Procurement Lead Consultant
Noon	Lunch	
12:45 p.m.	Morning Wrap-up/Questions	Bureau Consultants
1 p.m.	Transition to Afternoon Sessions	
1:15-3 p.m.	Concurrent Breakout Sessions	
	Session one: Organizing for a State agency review ▪ Administrative Review (AR) ▪ Procurement Review (PR)	 Shea Cook and Meredith Vrchoticky Dee Mueller and Keerti Patel, Procurement
	Session two: Food Safety Activities • An interactive, activity-based training	Shelly Mohr/Brenda Windmuller Bureau Consultants
3 p.m.	Discussion, Questions, Wrap-up	
3:15 p.m.	Evaluation	

Preliminary